



Mac Keyboard Shortcuts

THE SYMBOLS

				Fn					
Command	Control	Option	Shift	Function	Eject	Return	Tab	Escapt	Delete

CUT, COPY, PASTE, UNDO

⌘ - c	⌘ - v	⌘ - x	⌘ - z
Copy	Paste	Cut	Undo

SCREEN SHOTS (saves screen image to desktop)

⌘ - ⌘ - 3	⌘ - ⌘ - 4
Entire Screen	Select Area

MAKING SELECTIONS

⌘ - a	⌘ + click	⇧ + click
Select All	noncontiguous selection	Click first item, hold shift key, click last item, selects those and everything in between (shift sandwich)

UH OH

⌘ - ⌥ - ⌘
FORCE QUIT

COMMON SHORTCUTS

⌘ - p	⌘ - s	⌘ - ⌘ - s	⌘ - q	⌘ - w	⌘ - m	⌘ - space	Fn + ⌘	⌘ - f
Print	Save	Save As	Quit	Close window	Minimize window	Spotlight	Delete forward	Find

FINDER SHORTCUTS

⌘ - i	⌘ - ⌘	⌘ - n	Space Bar
Get Info on selected file	Send selected file to trash can	New finder window	Shows a quick look preview of the selected file

BROWSER SHORTCUTS

⌘ and + or -		⌘ - t	⌘ - n	Space Bar	⌘ - f
Zooms in or out on page	Go back to previous page	New tab	New window	Scroll down one page	Find a word on a page

OSX shortcuts from Apple:

<http://support.apple.com/kb/ht1343>

Common Word keyboard shortcuts (Mac):

<http://office.microsoft.com/en-us/mac-word-help/word-keyboard-shortcuts-HA102929541.aspx>